

info@paradisefoodchain.com www.paradisefoodchain.com Mchinji Boma | Along M12 Rd



## Paradise Food Chain (PFC) RECRUITMENT

### **Restaurant Waiter/waitress**

#### Job brief

We are looking for a skilled Waiter or Waitress to take orders and deliver food and beverages to our customers.

The right Waiter/Waitress should be able to uplift the dining experience for customers. We are looking for someone who will have the patience, personality, and perseverance to thrive in this role.

Responsibilities include greeting and serving customers, providing detailed information on menus, multi-tasking various front-of-the-house duties, and collecting the bill. If you can perform well in fast-paced environments, we'd like to meet you. To be a successful Waiter or Waitress, you should be polite with our customers and make sure they enjoy their meals. You should also be a <u>team player</u> and be able to effectively communicate with our <u>Kitchen Staff</u> to make sure orders are accurate and delivered promptly.

Keep in mind that Waiter/Waitress duties may require working in shifts and/or occasionally during weekends and holidays.

Ultimately, we desire our Waiters/Waitresses to provide an excellent overall dining experience for our guests.

## Responsibilities

- Greet and escort customers to their tables
- Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies)
- Prepare tables by setting up linens, silverware and glasses
- Inform customers about the day's specials
- Offer menu recommendations upon request
- Up-sell additional products when appropriate
- Take accurate food and drinks orders, using POS ordering software, order slips or memorization
- Communicate order details to the Kitchen Staff
- Serve food and drink orders.



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- Check dishes and kitchenware for cleanliness and presentation and report any problems.
- Arrange table settings and maintain a tidy dining area.
- · Deliver checks and collect bill payments.
- Carry dirty plates, glasses, and silverware to the kitchen for cleaning.
- Meet with restaurant staff to review daily specials, changes on the menu, and service specifications for reservations (e.g. parties)
- Follow all relevant health department regulations.
- Provide excellent customer service to guests.

#### Requirements and skills

- Proven work experience as a Waiter or Waitress
- Hands-on experience with cash register and ordering information system (e.g. Revel POS or Toast POS)
- Basic math skills
- Attentiveness and patience for customers
- Excellent presentation skills
- Strong organizational and multitasking skills, with the ability to perform well in a fastpaced environment
- Active listening and effective communication skills
- Team spirit
- Flexibility to work in shifts
- High school diploma: food safety training is a plus
- 5 years of experience

# **Application instructions**

- Send your application to jobs@paradisefoodchain.com
- Deadline to receive application is 15<sup>th</sup> July 2023